

College Visit Checklist

WORK SHEET

Complete a checklist for each college

Name of College:

Website:

Address:

Admissions Contact:

Phone Number:

Email Address:

Before

- ☐ Visit the college website. What is the Mission of the College?
- ☐ "Follow" or "Like" the college on Twitter or Facebook.
- ☐ Find name of local representative:

Email:

Phone:

- ☐ Schedule a campus tour. Date:

- ☐ Check out college brochures, viewbooks, and Facebook pages.

- ☐ Make an appointment with an academic advisor from your potential major.

Date:

Where:

Bring:

- ☐ Consider sitting in on a class within your major.

Class:

Where:

Bring:

- ☐ Note on your calendar local recruitment events such as visits to your high school, college fairs, and introductory sessions at local venues.

- ☐ Make a list of reasons you want to attend this school. List reasons for the major you would choose.

- ☐ Make a list of questions to ask the Admissions Office, major department, or students you encounter.

During

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|--|---|
| ☐ Take pictures of the campus. | ☐ Check out the area around the campus. |
| ☐ Attend a campus tour. | ☐ Write down contact information for people you meet. |
| ☐ Record notes on your visit to review later. | ☐ Visit library, computer labs, and other campus facilities. |
| ☐ Complete an admissions interview. | ☐ Dine in the dining facility and/or other local eateries. |
| ☐ Evaluate campus housing options. | ☐ Pick up a copy of the school publication. |
| ☐ Talk with a representative from your major. | ☐ Listen to school radio station if they have one. |
| ☐ Speak with a student from your major. | ☐ Explore the campus on your own. |

After

- ☐ Write thank you notes to everyone you met on your visit - email is preferred.
- ☐ Review your notes and compare colleges.
- ☐ Rate your school.
- ☐ Put the college in the “Yes”, “No”, or “Maybe” categories.

Evaluate the school

Overall Impression:

Which organizations/activities would you join?

Are there research, internship, study abroad, or volunteer opportunities that appeal to you?

Are there cultural, athletic, or social activities that you are interested in?